

Grid for the assessment of technical bids for contracts regarding IT services

Officer responsible for the commission:		Project title:	CARIBIO	Project no.:	
Assessor:		Works/services put out to tender:	Development and deployment of an IT-based online ABS permit application system in CARICOM member states	Transaction number:	
Version (delete as appropriate):	Individual assessment/overall assessment				

CONFIDENTIAL		Enter Tenderer 1		Enter Tenderer 2		Enter Tenderer 3		Enter Tenderer 4		
	(1) Criterion	(2) Weighting in %	(3) Points (max. 10)	(4) Assessment (2)x(3)	(3) Points (max. 10)	(4) Assessment (2)x(3)	(3) Points (max. 10)	(4) Assessment (2)x(3)	(3) Points (max. 10)	(4) Assessment (2)x(3)
1	Assessment of technical-methodological concept									
1.1	Assessment of the requirements									
	Assessment of the objective and the requirements of the IT solution in relation to feasibility and (non-) technical difficulties	5%		0,0		0,0		0,0		0,0
1.2	Project management and development methodology									
	Design of project management process and description of methodolgy for development/implementation with regard to work packages and milestones	15%		0,0		0,0		0,0		0,0
1.3	Operational plan/personnel assignment plan									
	Operational plan that includes a personnel assignment plan for all of the specialist staff, depiction of assignment periods (time period and expert days) and necessary work steps.	15%		0,0		0,0		0,0		0,0
1.4	Test and documentation concept									
	Desription of process for testing and documenting the IT solution and IT security and documentation standards used.	5%		0,0		0,0		0,0		0,0
Total 1		40%		0,0		0,0		0,0		0,0
2	Additional requirements									
2.1		0%		0,0		0,0		0,0		0,0
2.2		0%		0,0		0,0		0,0		0,0
2.3		0%		0,0		0,0		0,0		0,0
Total 2		0%		0,0		0,0		0,0		0,0
3	Assessment of proposed staff									
3.1	Expert 1 (in accordance with ToR provisions/criteria)									
3.1.1	- Education/training	2%		0,0		0,0		0,0		0,0
3.1.2	- Language	2%		0,0		0,0		0,0		0,0
3.1.3	- General professional experience	3%		0,0		0,0		0,0		0,0
3.1.4	- Specific professional experience	7%		0,0		0,0		0,0		0,0
3.1.5	- Leadership/management experience	9%		0,0		0,0		0,0		0,0
3.1.6	- Development cooperation experience	5%		0,0		0,0		0,0		0,0
3.1.7	- Other	0%		0,0		0,0		0,0		0,0
Interim total 3.1		28%		0,0		0,0		0,0		0,0
3.2	Expert 2 (in accordance with ToR provisions/criteria)									
3.2.1	- Education/training	1%		0,0		0,0		0,0		0,0
3.2.2	- Language	2%		0,0		0,0		0,0		0,0
3.2.3	- General professional experience	3%		0,0		0,0		0,0		0,0
3.2.4	- Specific professional experience	7%		0,0		0,0		0,0		0,0
3.2.5	- Leadership/management experience	0%		0,0		0,0		0,0		0,0
3.2.6	- Development cooperation experience	3%		0,0		0,0		0,0		0,0
3.2.7	- Other	0%		0,0		0,0		0,0		0,0
Interim total 3.2		16%		0,0		0,0		0,0		0,0
3.3	Expert 3 (in accordance with ToR provisions/criteria)									
3.3.1	- Education/training	1%		0,0		0,0		0,0		0,0
3.3.2	- Language	2%		0,0		0,0		0,0		0,0
3.3.3	- General professional experience	3%		0,0		0,0		0,0		0,0
3.3.4	- Specific professional experience	7%		0,0		0,0		0,0		0,0
3.3.5	- Leadership/management experience	0%		0,0		0,0		0,0		0,0
3.3.6	- Development cooperation experience	3%		0,0		0,0		0,0		0,0
3.3.7	- Other	0%		0,0		0,0		0,0		0,0
Interim total 3.3		16%		0,0		0,0		0,0		0,0
3.4	Expert 4 (in accordance with ToR provisions/criteria)									
3.4.1	- Education/training	0%		0,0		0,0		0,0		0,0
3.4.2	- Language	0%		0,0		0,0		0,0		0,0
3.4.3	- General professional experience	0%		0,0		0,0		0,0		0,0
3.4.4	- Specific professional experience	0%		0,0		0,0		0,0		0,0
3.4.5	- Leadership/management experience	0%		0,0		0,0		0,0		0,0
3.4.6	- Development cooperation experience	0%		0,0		0,0		0,0		0,0
3.4.7	- Other	0%		0,0		0,0		0,0		0,0
Interim total 3.4		0%		0,0		0,0		0,0		0,0
3.5	Expert 5 (in accordance with ToR provisions/criteria)									
3.5.1	- Education/training	0%		0,0		0,0		0,0		0,0
3.5.2	- Language	0%		0,0		0,0		0,0		0,0
3.5.3	- General professional experience	0%		0,0		0,0		0,0		0,0
3.5.4	- Specific professional experience	0%		0,0		0,0		0,0		0,0
3.5.5	- Leadership/management experience	0%		0,0		0,0		0,0		0,0
3.5.6	- Development cooperation experience	0%		0,0		0,0		0,0		0,0
3.5.7	- Other	0%		0,0		0,0		0,0		0,0
Interim total 3.5		0%		0,0		0,0		0,0		0,0
3.6	Expert 6 (in accordance with ToR provisions/criteria)									
3.6.1	- Education/training	0%		0,0		0,0		0,0		0,0
3.6.2	- Language	0%		0,0		0,0		0,0		0,0
3.6.3	- General professional experience	0%		0,0		0,0		0,0		0,0
3.6.4	- Specific professional experience	0%		0,0		0,0		0,0		0,0
3.6.5	- Leadership/management experience	0%		0,0		0,0		0,0		0,0
3.6.6	- Development cooperation experience	0%		0,0		0,0		0,0		0,0
3.6.7	- Other	0%		0,0		0,0		0,0		0,0
Interim total 3.6		0%		0,0		0,0		0,0		0,0
3.7	Expert 7 (in accordance with ToR provisions/criteria)									
3.7.1	- Education/training	0%		0,0		0,0		0,0		0,0
3.7.2	- Language	0%		0,0		0,0		0,0		0,0
3.7.3	- General professional experience	0%		0,0		0,0		0,0		0,0
3.7.4	- Specific professional experience	0%		0,0		0,0		0,0		0,0
3.7.5	- Leadership/management experience	0%		0,0		0,0		0,0		0,0
3.7.6	- Development cooperation experience	0%		0,0		0,0		0,0		0,0
3.7.7	- Other	0%		0,0		0,0		0,0		0,0
Interim total 3.7		0%		0,0		0,0		0,0		0,0

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3.8 Expert 8 (in accordance with ToR provisions/criteria)									
3.8.1 - Education/training	0%		0,0		0,0		0,0		0,0
3.8.2 - Language	0%		0,0		0,0		0,0		0,0
3.8.3 - General professional experience	0%		0,0		0,0		0,0		0,0
3.8.4 - Specific professional experience	0%		0,0		0,0		0,0		0,0
3.8.5 - Leadership/management experience	0%		0,0		0,0		0,0		0,0
3.8.6 - Development cooperation experience	0%		0,0		0,0		0,0		0,0
3.8.7 - Other	0%		0,0		0,0		0,0		0,0
Interim total 3.8	0%		0,0		0,0		0,0		0,0
3.9 Expert 9 (in accordance with ToR provisions/criteria)									
3.9.1 - Education/training	0%		0,0		0,0		0,0		0,0
3.9.2 - Language	0%		0,0		0,0		0,0		0,0
3.9.3 - General professional experience	0%		0,0		0,0		0,0		0,0
3.9.4 - Specific professional experience	0%		0,0		0,0		0,0		0,0
3.9.5 - Leadership/management experience	0%		0,0		0,0		0,0		0,0
3.9.6 - Development cooperation experience	0%		0,0		0,0		0,0		0,0
3.9.7 - Other	0%		0,0		0,0		0,0		0,0
Interim total 3.9	0%		0,0		0,0		0,0		0,0
3.10 Expert 10 (in accordance with ToR provisions/criteria)									
3.10.1 - Education/training	0%		0,0		0,0		0,0		0,0
3.10.2 - Language	0%		0,0		0,0		0,0		0,0
3.10.3 - General professional experience	0%		0,0		0,0		0,0		0,0
3.10.4 - Specific professional experience	0%		0,0		0,0		0,0		0,0
3.10.5 - Leadership/management experience	0%		0,0		0,0		0,0		0,0
3.10.6 - Development cooperation experience	0%		0,0		0,0		0,0		0,0
3.10.7 - Other	0%		0,0		0,0		0,0		0,0
Interim total 3.10	0%		0,0		0,0		0,0		0,0
Total 3	60%		0,0		0,0		0,0		0,0
Total 1 + 2 + 3	100%		0,0		0,0		0,0		0,0
Assessment in %			0,00%		0,00%		0,00%		0,00%
Ranking			1		1		1		1

I hereby declare that I completed this assessment independently, to the best of my knowledge and in good faith.

Date, given name and family name, function, OL

10030273

Tenderers 1 to 5 of 0

Enter Tenderer 5

(3) Points (max.10)	(4) Assessment (2)x(3)
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